

CITY OF ROANOKEOFFICE OF THE CITY MANAGER

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May 20, 2004

Honorable Ralph K. Smith, Mayor Honorable C. Nelson Harris, Vice Mayor Honorable William D. Bestpitch, Council Member Honorable M. Rupert Cutler, Council Member Honorable Alfred T. Dowe, Jr., Council Member Honorable Beverly T. Fitzpatrick, Jr., Council Member Honorable Linda F. Wyatt, Council Member

Dear Mayor Smith and Members of City Council:

Subject: Scheduling of a Public Hearing to Consider the Expansion of the Downtown Service District Boundaries

A Downtown Service District (DSD) was first established by City Council on December 8, 1986, with an effective date of July 1, 1987. On May 28, 1991, City Council approved the expansion of the DSD to include the boundaries that represent the DSD as it stands today. The Administration has received a request from Downtown Roanoke Incorporated (DRI) for the consideration of a further expansion of the district boundaries.

During 2003, DRI conducted a review of potential areas for further expansion of the Special Services District. The process included evaluation of the land uses and functions of these areas; review of the services and benefits that would be provided by the Special Services District to these areas; and meetings with property owners and business interests located within these areas.

The area identified for the expansion is located to the west of the current district, and is bounded by 5th Street on the east and 7th Street on the west; by Marshall Avenue on the south, and by the rear properties lines of properties fronting on the north side of Campbell Avenue on the north.

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Recommended Action:

City Council to authorize the scheduling of a public hearing for June 21, 2004 to consider the expansion of the Downtown Service District as requested by Downtown Roanoke Incorporated.

Respectfully submitted,

Darlene L. Burcham

City Manager

DLB:bt

Attachments

c: William M. Hackworth, City Attorney
Mary F. Parker, City Clerk
Jesse A. Hall, Director of Finance
Brian Townsend, Director of Planning Building and Development

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